

Annual Notice of Required Disclosure of Student Consumer Information

What to Disclose, When, and to Whom	Description of Information to be Disclosed	Where to Find Information
<p>What: Institutional Information (§668.43)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> • Cost of attending school ie: Tuition and Fees • Institutional Refund Policy/Requirements for officially withdrawing from school • Requirements for Return of Title IV, HEA Federal Pell Grant funds • Entities that accredit, license, or approve the school and its career majors and procedures for reviewing school’s accreditation, licensing, or approval documentation • Description of any special services and facilities for disabled students • Titles and availability of employees responsible for dissemination of institutional and financial assistance disclosure information and how to contact them 	<p>Adult Student Handbook</p> <p>Career Majors & Course Catalog: www.middeltech.com</p> <p>U.S. Dept. of Ed’s website: www.nces.ed.gov/IPEDS/COOL Search for “Mid-Del Technology Center”</p>
<p>What: Financial Assistance Information (§668.42)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> • Description of all available federal, state, local, private and institutional financial assistance, and a description of: (1) application and procedures; (2) student eligibility requirements; (3) selection criteria; and (4) criteria for determining the amount of a student’s award • Rights and responsibilities of students receiving Title IV and other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method and frequency of financial aid disbursements; (5) books and supplies policy 	<p>Adult Student Handbook www.middeltech.com</p> <p>Financial Aid Form</p>
<p>What: Family Education Rights and Privacy Act (FERPA) (§99.7)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students Parents of Enrolled Students Under 18</p>	<ul style="list-style-type: none"> • Right to and procedures for inspecting and reviewing student’s education records • Right to and procedures for requesting amendment of student’s education records believed to be inaccurate, misleading, or in violation of student’s privacy rights • Right to file a complaint with ED for alleged school’s or educational agency’s failure to comply with FERPA requirements • Right of school to disclose personally identifiable information contained in student’s education records without prior consent • Right to the criteria used to determine what constitutes a school official and a legitimate educational interest if schools or educational agency’s policy is to disclose personally identifiable information from a student’s education records under §99.31 without prior consent 	<p>Adult Student Handbook</p> <p>Mid-Del Board of Education Policy and Procedure Manual Form L-2</p> <p>www2.ed.gov/policy/gen/reg/ferpa/index.html</p>
<p>What:</p> <p>Completion/Graduation Rates and Transfer-Out Rates (§668.45)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> • The institution’s completion or graduation rate for full-time, first-time, certificate-seeking students enrolled at the post-secondary level who graduated or completed their career major within 150% of the normal time (scheduled length of career major) for graduation or completion • Cohort for non-term school (technology schools): Students who enter between 9/1 and 8/31 and are enrolled at least 60 clock hours • Transfer-out rate is not applicable to technology centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution • Information on student body diversity in the categories of gender and ethnicity of enrolled, full-time students who receive Federal Pell Grants • Retention rates of certificate or degree-seeking, first-time full-time undergraduate students. 	<p>U.S. Department of Ed’s website: www.nces.ed.gov/IPEDS/COOL Search for “Mid-Del Technology Center”</p>

<p>What: Campus Security Report (§669.46)</p> <p>When: Annually by Oct. 1</p> <p>To: Enrolled Students Current Employees</p> <p>When: Upon Request</p> <p>To: Prospective Students Prospective Employees</p>	<ul style="list-style-type: none"> • Crime statistics for the three most recent school years concerning the occurrence on campus, in or on non-campus buildings or property and public property reported to campus security authority or local police: (1) murder and non-negligent manslaughter; (2) negligent manslaughter; (3) sex offenses-forcible and non-forcible; (4) robbery; (5) aggravated assault; (6) burglary; (7) motor vehicle theft; (8) and arson • Statistics above are also reported by category of prejudice (i.e. offense manifests evidence the victim was intentionally selected because of victim’s actual or perceived race, gender, sexual orientation, ethnicity, or disability) • Statistics for the three most recent calendar years concerning the occurrence on campus, in or on non-campus buildings or property, and on public property of following offenses reported to campus security authority or local police: (1) arrests for liquor law violations, drug law violations, and illegal weapons possession; or (2) persons referred for campus disciplinary action • Policies concerning the security of and access to campus facilities and procedures to report campus crimes • Disciplinary actions imposed for the possession, use and sale of alcoholic beverages and illegal drugs and enforcement of state underage drinking laws and federal and state drug laws 	<p>Adult Student Handbook</p> <p>U.S. Dept. of Ed’s website: www.ope.ed.gov/campusafety/#/ Search for Mid-Del Technology Center</p>
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Additional Consumer Information	Where to Find
Voter Registration	Adult Student Handbook www.ok.gov/elections/voter_registration
GED Information	Adult Education Office
Grievance/Complaint Policy & Procedures	Adult Student Handbook
Student Behavior & Discipline Policy	Adult Student Handbook
Internet Use Policy	Adult Student Handbook
Absence & Make-up Work Policy	Adult Student Handbook
Satisfactory Progress Policy	Adult Student Handbook
Leave of Absence Policy	Adult Student Handbook
Cooperative Alliance Program (College Alliance)	Adult Student Handbook
Drug and Alcohol Prevention Information	Adult Student Handbook
Penalties for Drug Law Violations	Adult Student Handbook
Emergency Response and Evacuations Procedures	Adult Student Handbook
Student Body Diversity	U.S. Dept. of Ed’s College Navigator: http://nces.ed.gov/collegenavigator/
Vaccination Policy	Adult Student Handbook
Textbook Information	Adult Student Handbook, www.middeltech.com
Copyright Infringement	Adult Student Handbook
Transfer of Credit, Advanced Standing Articulation	Adult Student Handbook
National Student Loan Data System (NSIDS)	http://www.nsls.ed.gov/nsls/nsls_SA/
Net Price Calculator	http://www.middeltech.com
College Navigator Website	http://nces.ed.gov/collegenavigator/
Gainful Employment SOC Codes	Career Majors & Course Catalog http://www.middeltech.com

Contact MDTC’s adult education office for a paper copy of the adult student handbook, career major catalog, and with any questions concerning these publications.

Notice of Non-Discrimination

The Mid-Del Public School District No. 152 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquires regarding the non-discrimination policies: Mrs. Kathy Dunn, Mid-Del Schools Assistant Superintendent of Teaching & Learning
Address: 7217 S.E. 15th Street, Midwest City, OK 73110 Phone: 405-737-4461 x 1225 Email Address kdunn@mid-del.net