

## **2020 Coronavirus Aid Relief and Economic Security (CARES) Act Higher Education Emergency Relief Fund (HEERF)**

Mid-Del Technology Center has received federal funding from the [CARES Act](#), which provides assistance for **Post-Secondary Adult** student expenses related to the disruption of campus operations due to coronavirus. Students can request funds in these categories:

- Food
- Housing
- Course Materials
- Technology
- Health Care
- Childcare Expenses
- Other Expenses (Expenses that do not fit any of the above)

### **Am I eligible?**

Most post-secondary students are eligible for funds if you were enrolled in classes in spring 2020 on or after March 12, 2020.

### **Instructions provided to eligible students**

A message was sent to all post-secondary adult student's cell phone and/or e-mail explaining the grant qualifications. Most students received the HEERF Grant Application via e-mail.

#### **1. How grant allocation was determined, and the amount to each student:**

- a. Distribution will be a straight proration to all post-secondary students enrolled in an approved program as of March 12, 2020. Disruption of MDTC campus operations began on March 13, 2020.
  - i. This amount is to be provided to students to help cover expenses related to the disruption of campus operations due to the coronavirus.

#### ***MDTC Mission Statement***

**We provide you training for today, education for tomorrow, and opportunities for a lifetime.**

Main Office (405) 739-1707 · Adult Career Development (405)739-1712  
Business Development & Training (405) 672-6665 · Tinker Skills (405) 734-7266

- ii. Statutes require funds to be used for expenses such as food, housing, course materials, technology, health care, and/or child care.
- b. Grant allocation to MDTC was determined by the U.S. Department of Education using data from ED's Integrated Postsecondary Education System (IPEDS) and Pell Grant Volume data provided by the Office of Federal Student Aid (FSA).

**2. How grant funds are to distributed to students:**

- a. The current method of Title IV aid disbursement at MDTC is paid via check which requires a student signature. These funds are NOT Title IV funds.
- b. A form has been created that will serve as both documentation and certification that each student has or had expenses related to the disruption of campus operations due to the coronavirus.
- c. Students will sign the form before receipt of the check to denote financial need.
- d. No part of the student portion of the grant funds will be applied to student account balances as the Department of Education prefers all of the student portion of the grant funds to be given to the student; if, after receipt of the funds, a student wants to pay his/her student account, they have the choice to do so.
- e. MDTC to verify addresses and obtain form for each student receiving funds. Once MDTC has received the funds and forms, and the checks have been prepared, the checks will be mailed to students via certified mail. Update 06/10/2020; Students will be called upon check arrival to pick up check in person at MDTC. Those that are unable to pick up the check, the check will be mailed to the address provided on the CARES Act Student Form or the updated address submitted.

**3. Directions/Instructions given to the students:**

- a. Students were instructed to complete and sign a form certifying that he/she has or had expenses related to the disruption of campus operations due to the coronavirus (cost of attendance such as technology expenses, course materials expenses, health care, child care, housing and food).
- b. For safety concerns, a pdf fillable form was created that allowed students to electronically sign and return the forms.
- c. A paper form will also be available for those without internet access.
- d. Students must submit the form before the check is mailed to the student.
- e. All forms to be scanned and kept for record keeping purposes. The actual form itself, will be kept in the student's file in the Student Services office.

***MDTC Mission Statement***

**We provide you training for today, education for tomorrow, and opportunities for a lifetime.**

Main Office (405) 739-1707 · Adult Career Development (405)739-1712  
Business Development & Training (405) 672-6665 · Tinker Skills (405) 734-7266

1621 Maple Drive  
Midwest City, OK 73110  
www.middeltech.com

**Rick Mendenhall**  
Chief Operations Officer  
rickm@mid-del.net

## **Update: June 16, 2020**

Mid-Del Technology has signed and returned a certification and agreement form via grants.gov to obtain funding for student and school expenses related to the Covid-19 disruption to school. This funding is available through the Cares Act Higher Education Emergency Relief Grant (HEERF). MDTC is to receive \$135,205 of which \$67,603 (50%) will be distributed to students for emergency aid to help provide relief for expenses incurred because of the disruption.

MDTC contacted each adult student, via email or phone, who was enrolled as of March 12, 2020, and sent each student a Cares Act Form to sign to denote need of expenses. The form includes the initial Section 484 Title IV requirements that have since been deemed a non-requirement. Each student has signed at the bottom of the form that the funds they receive will be used solely for expenses related to the school disruption. MDTC gave a final date of June 5, 2020, for the form to be completed and submitted.

MDTC has approximately 72 students who have signed and submitted an expense form for funds to be distributed. Of the 72 students who returned an expense form, 64 are eligible and all expressed they incurred expenses for things such as food, housing, technology, and more. Therefore, it was determined that the amount of \$67,603 is to be divided as evenly as possible to each student for the sake of equity. Any amount remaining will be carried over into the fall of 2020 for distribution to students who are returning or that have attended and meet the eligibility requirements.

Prior to the receipt of funds, MDTC contacted all eligible students via email or phone to relay the amount each student is to receive.

## **Update Report and Disclosure as of July 21, 2020:**

Mid-Del Technology Center acknowledges that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds (total funds \$135,205) received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

1. The total amount of funds MDTC received on June 12, 2020 from the U.S. Department of Education for distribution for emergency grants to students is \$67,603.00.

### ***MDTC Mission Statement***

**We provide you training for today, education for tomorrow, and opportunities for a lifetime.**

Main Office (405) 739-1707 · Adult Career Development (405)739-1712  
Business Development & Training (405) 672-6665 · Tinker Skills (405) 734-7266

2. The total amount of Emergency Financial Aid Grants distributed to students under section 18004(a)(1) of the CARES Act as of June 18, 2020, is \$60,091,52
3. The total number of students at MDTC eligible to participate in programs under section 484 in Title IV of the Higher Education Act of 1965 and meet the eligibility to receive Emergency Financial Aid Grants under section 18004(a)(1) of the Cares Act is 65.
4. The total number of students, as of June 18, 2020, who have received an Emergency Financial Aid Grant under section 18004(a)(1) of the CARES Act is 64.
5. The methods used to determine which and how much students receive Emergency Financial Aid Grants:

MDTC students must provide proof of eligibility by self-certifying with their signature that they are a U.S. Citizen or eligible Non-Citizen. Students also self-certify, under penalty of perjury, that they meet the Cares Act eligibility criteria as established through Title IV section 484 of the Higher Education Act of 1965. MDTC does not have any DACA students enrolled which are ineligible for the grant. Prior to the funds being disbursed and before the final ruling came out from the U.S. Department of Education, MDTC had 72 students who were eligible for the grant. However, with the final ruling, eight of those 72 students became ineligible prior to disbursement of funds. The initial amount of \$67,603.00 was divided equally among the eligible students at that time.

#### ***MDTC Mission Statement***

**We provide you training for today, education for tomorrow, and opportunities for a lifetime.**

Main Office (405) 739-1707 · Adult Career Development (405)739-1712  
Business Development & Training (405) 672-6665 · Tinker Skills (405) 734-7266