MID-DEL TECH

EARN YOUR FUTURE

405-739-1707

middeltech.com

VIEW ONLINE

2023-24
COURSE CATALOG

MDTC
MID-DEL TECH CENTER

POWERED BY
OKLAHOMA
CareerTech

ABOUT US

Mid-Del Tech is one of 29 technology centers in the Oklahoma CareerTech System. MDTC has three campuses throughout the Mid-Del Community.

MDTC provides full-time career training to adults and high school students, adult short-term courses, workforce education, and technical aircraft training to both military and civilian personnel.

MDTC strives to support Oklahoma's workforce by providing dynamic education, relevant training, and lasting support.

PARTNER SCHOOLS:

Mid-Del Tech Center's district covers all of Midwest City and Del City. MDTC is centrally located in Midwest City, Oklahoma and serves 3 partner high schools.

MDTC'S MISSION:

Provide the Mid-Del Community with a skilled workforce through dynamic education, relevant training, and lasting support.

MDTC'S CORE VALUES:

Loyal, Passionate, Caring, Service

MDTC'S VISION:

We are the economic development leader for businesses and individuals to positively impact our global community.

HOURS:

Full-time classes meet Monday through Friday and follow the Mid-Del Public School Calendar.

Visit middeltech.com/calendar to view school days. Part-time students can choose the AM session or the PM session.

Morning Session
7:45 -10:30am

Afternoon Session
11:15 - 1:50pm (high school)
11:15 - 2:00pm (adults)

Practical Nursing Sessions
Theory Instruction
AM Session 8:00am - 11:00am
PM Session 12:00pm - 3:00pm
Clinical Instruction
6:30am - 3:00pm

For the other services and short-term courses, see the online catalog for the schedule.

GAINFUL EMPLOYMENT CONSUMER DISCLOSURES:

Consumer Disclosures can be found online at middeltech.com/gainful-employment-program-disclosure.

MDTC
MID-DEL TECH CENTER

Have you seen our website?
We designed it with you in mind!

middeltech.com

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SHORT-TERM COURSES

LEARN MORE

Adult Career Development

MDTC's Adult Career Development (ACD) offers short-term classes to individuals in our community looking to upscale their careers or just want a fun class to attend. We offer an expansive list of online certification courses through LERN's UGOTCLASS offerings as well as Ed2Go.

You can enroll in these courses through our website www.middeltech.com (click on "Programs & Classes" then choose "Adult Short Term") or by calling us at 405-739-1712. The Adult Career Development Office is open from 7:30am – 6:00pm Monday – Thursday and 7:30am – 4:00pm on Fridays.

LERN Online Certificate Courses

MDTC has partnered with LERN to offer online certificate courses to help you upskill your career or gain skills for your current position. These courses are taught by experts in their respective fields and designed to be completed on your time!

LERN UGOTCLASS online course areas:

- Business
- Career Skills
- Human Resources
- Management
- Personal Development
- Technology Skills
- Training for K-12 Teachers
- Business Communication
- Data Science
- Leadership
- New Media Marketing
- Social Media for Business
- Training and Education

Visit www.yougotclass.org/index.cfm./MidDel to get more information on the courses and certificates offered under each area.

Ed2Go Online Courses

MDTC has partnered with Ed2Go to offer over 780 online courses. Course options cover a wide variety of areas and includes skill-enhancing courses along with personal enrichment options.

Visit www.ed2go.com/mdtc/ to view all Ed2Go online course options.

Medical

Medical Terminology - Online

This course is designed for students to develop a working knowledge and proper use of terms in the medical field. Students acquire word-building skills by learning abbreviations, prefixes, suffixes, and roots that are related to all body systems. Knowledge of medical terminology enhances the opportunity to successfully secure employment or pursue advanced education in health care. This online and self-paced course is through Evolve-Elsevier and is 45 hours in length.

- **This course meets the pre-requisite requirement for MDTC's Practical Nursing (LPN) program.**
- Books must be picked up at the Adult Career Development office

Anatomy & Physiology - Online

Anatomy and Physiology studies the structural complexities of the human body and its intricate functional mechanisms. In this course, students will learn and demonstrate a basic understanding of the following body systems: Organization of the Body; Chemical Basis for Life; Cells, Tissues, and Membranes; Integumentary System; Skeletal System; Muscular System; Nervous System; Endocrine System; Blood; Cardiovascular System; Lymphatic and Immune Systems; Respiratory System; Digestive System; Urinary System; and the Reproductive System. This online and self-paced course is through Evolve-Elsevier and is 120 hours in length.

- **This course meets the pre-requisite requirement for the Practical Nursing (LPN) program at Mid-Del Tech Center.**
- Books must be picked up at the Adult Career Development office

Long Term Care Nurse Aide (CNA)

This training program (including 16 hours of clinical training at a local long-term care facility) prepares you for an entry-level career as a Nurse Assistant. Upon successful completion, students are eligible to sit for the Oklahoma nurse assistant certification exam. Students will learn how to appropriately care for residents in long-term care facilities and hospitals as well as personal patient care, patient rights, lifting and turning patients, safety, infection control, vital signs, record keeping, mental health care of residents, and stress management. This course is not eligible for waivers or vouchers. The state exam is a separate fee. This program has approval through the Oklahoma State Department of Health Nurse Aide Registry.

Office Support & Cloud

Office Assistant – 30hrs
This course is intended for students who want to enter the workforce as an office assistant. This course provides students with the basic technology, communication and customer service skills needed in entry-level office positions.

Access Basic - 6hrs
This course is designed for students looking to establish a foundational understanding of Microsoft Office Access including the skills necessary to create a new database, construct data tables, design forms and reports, and create queries.

Excel Basic
This course is designed to provide you with the tools you need to use Microsoft Excel in the workplace, at school, or at home. This comprehensive course focuses not only on concepts, but also how to apply those concepts. If you are interested in certification, this course will help to prepare you for the Specialist level of the Microsoft Office Specialist certification examinations. Books included in price.

Excel Intermediate
Build on the skills introduced in Excel Basic and learn to use multiple worksheets, linking and workbooks efficiently as well as more advanced formatting options. You will also learn how to create outlines and subtotals. This course will also cover more advanced charting techniques, such as creating and using PivotTable and PivotChart using Excel data, file sharing, template creation.
Books included in price.

Excel Advanced
Build on the skills introduced in Intermediate Excel and help prepare for the Microsoft Excel certification examination. Learn and work with advanced formulas, lookup functions. Learn to import data, export data and query external databases. You will also learn about some of the analytical features of Excel, such as Goal Seek and Solver and learn to create, and run macros to automate redundant tasks in spreadsheets. Books included in price.

Microsoft Windows 11
As someone who is familiar with Windows 10 and would like to learn how to properly use Windows 11, this is the course you have been looking for. Even if you haven't upgraded and you are ready to move to Windows 11, you might like some guidance in using the new and updated features. This course will help you identify and use those features efficiently and effectively.

PowerPoint Basic - 6hrs
This course is designed for students who wish to gain a foundational understanding of PowerPoint 2019 that is necessary to create and develop engaging multimedia presentations.

Word Basic – 6hrs
This course is intended for students who want to learn basic Word 2019 skills, such as creating, editing, and formatting documents; inserting simple tables and creating lists; and employing a variety of techniques for improving the appearance and accuracy of document content.

CLEET* & Private Security

CLEET Phase 1 – 20 hours

Private Security Guard Phase I is required for all armed and unarmed security guard license applicants. Instruction is provided through writing reports, responding to fire emergencies, first aid applications, and provisions of the Oklahoma Security Guard and Private Investigator Act. This course is offered In-Person and Virtually.

CLEET Phase 2 – 20 hours

Private Security Guard Phase II is required for all armed and unarmed security guard license applicants. Instruction is provided on public relations, performing patrol duties, working fixed-post assignments, and investigating security incidents. This course is offered In-Person and Virtually.

CLEET Phase 3 – 35 hours

During our Phase 3 of the Private Security Guard training, you will learn the basic duties and tasks of private investigators. You will learn about responsibilities to clients, law of private investigations, Fair Credit Reporting Act, conducting investigations, surveillance, and locating and communicating information. This course is offered In-Person and Virtually.

CLEET Phase 4 – 32 hours

Phase IV Firearms is required for all persons who want to become a licensed armed security officer. Instruction will focus on the handling and firing of a handgun, handgun safety, maintenance, legal issues and marksmanship.

CLEET Phase 5 – 40 hours

Private Security Guard Phase 5 Bail Enforcer is designed to meet all CLEET requirements for licensing of a Bail Enforcer. The training includes: Interpreting the Oklahoma Bail Enforcement and Licensing Act, interpreting the legal powers and limitations of Bail Enforcers, understanding the responsibilities to clients, and performing bail enforcement duties.

Technical Trades

Aircraft Structural Technologies
This instructor-led course is for entry-level Aircraft Structural Mechanics. It will familiarize the mechanic with common shop tools and hand tools, shop safety, shop math, conventional and special fasteners, corrosion control, coating removal and application, tubing, cable, fiberglass and advanced composites, and the basic structural repair fundamentals required to produce a finished project or repair that complies with established Air Force or Federal Aviation Administration technical standards.

Beginning/Intermediate - Basic Auto Body Restoration
Receive training in shop safety, preparation, refinishing, abrasives, spray gun nomenclature, masking applications, paint booth prep, painting, and detailing. Additional supply fee will be charged according to usage. Vehicles must be in operating condition; they CANNOT be left in the shop overnight.

Electrical Apprentice
This course is for the apprentice electrician who will receive basic training in the area of residential wiring. You will learn wiring design and code requirements for electrical installation and participate in hands-on shop activities that provide practical experience in installation of lights, switches, receptacles, and other devices.

Forklift Training & Certification
This course teaches the fundamentals of safe and proper forklift operation and addresses all relevant regulatory requirements. If you are an experienced operator, this course will help you fine tune your operating skills and refresh your understanding of safe operating procedures.

International Plumbing Code - Exam Preparation - 85 hours
This course is offered both In-Person and Virtually. Prepare for the code portion of the Oklahoma state licensing examination for journeyman plumbers and plumbing contractors. A wide range of topics will be covered as well as test taking strategies which includes taking practice tests during the course.

Plumbing (Evening) – 260 hours
This course is designed for the novice plumber just entering the trade. Students will gain knowledge and technical skills on: repairing and replacing materials and fixtures in residential structures, proper drainage, various piping layouts, waste and ventilation systems, State of Oklahoma standards and codes and providing outstanding customer service. Course content is delivered through hands-on skills training, demonstrations and theory applications. This course is approved by the Oklahoma Construction Industries Board (CIB) which allows 250 hours to be applied toward Plumbing licensure.

Welding – Home & Hobby - 42 hours
There are so many things you can create or repair with welding. The home & hobby welding class allows you to explore and improve your welding skills. Example projects you can make at home include metal artistry, auto body, a welding cart, fire pit, hand railing, go-kart, a barbecue, truck racks, yard art and much more. This course is designed to cover basic welding skills for home use and hobby purposes. Safe use of equipment is emphasized. Students will receive basic instruction and participate in hands-on experiences using oxyfuel welding and cutting, and shielded metal arc welding (stick). Students are allowed to bring small home projects to class to work on, with instructor approval.

Industry Related

CompTIA IT Certifications

Start your career with CompTIA core skills!

Boiler Operations Certification

This course is designed to present students with the information necessary to pass the examination for the Oklahoma Boiler Operator License, Class 4. The test is administered as part of this class. Topics Include: Boiler Theory, Boiler Classifications, Controls and Safety, and Boiler Systems.

Powered Industrial Truck (Forklift) Operations Certification

For individuals with little or no experience operating powered industrial trucks. Meets 29 CFR 1910.178 requirements. This course consists of classroom activities and hands-on demonstration of forklift operation skills. Topics include types of forklifts, pre/post operations inspections and safe operation procedures. Minimum age of 18 to participate.

CompTIA A+

In this comprehensive and interactive class, you will study the information and acquire the skills necessary to receive your CompTIA A+ certification. Students will have the opportunity to practice in hands-on lab scenarios. Tuition includes books and test prep for certification preparation.

CompTIA Network+

This course focuses on basic networking skills suited to beginners. Tuition includes books and test prep for certification preparation.

CompTIA Security+

The course curriculum follows the objectives for CompTIA Security+ certification. Tuition includes books and test prep for certification preparation.

CompTIA IT Certifications

Graphic & Visual Arts - Virtual

CompTIA IT Fundamentals

Learn how to operate and network your home computer with this course. This course also serves as a prerequisite for A+. You will learn the basics of personal computers, both software and hardware, networks, the internet, identifying compatibility issues, computer security, green IT, and basic maintenance. The course requires little or no previous experience with personal computers. Students will get most out of this course if their goal is to learn the basics of personal computers and networking. This course along with CompTIA A+ Essentials and Practical Application serve as an excellent preparatory event for the A+ certification.

Photoshop 101

This course covers the beginning skills of image production and manipulation, using the industry-standard Adobe Photoshop to work with digital images for both Web and print use. This course is in a hybrid format. This course will meet both online and on campus for hands-on work.

TRAINING FOR TODAY
EDUCATION FOR TOMORROW
OPPORTUNITY FOR A LIFETIME

Personal Enrichment

Beginning/Intermediate Auto Body Restoration

Receive training in shop safety, preparation, refinishing, abrasives, spray gun nomenclature, masking applications, paint booth prep, painting and detailing. Additional supply fee will be charged according to usage. Vehicles must be in operating condition; they CANNOT be left in the shop overnight.

Form your own Limited Liability Company (LLC)

This course will give an overview of business law, helping determine what business entity is right for you, and then dive into the forming and operating an LLC. The liability protection of a business entity like an LLC is only as good as you make it!

Intro to Computers for Seniors

This course will guide you step by step on the basics of using a PC, from explanations of the terminology to the simple use of your computer. Participants will learn basic skills or gain additional knowledge in computers and various software applications.

Know Your Smart Phone

This course will guide you step by step on the basics of using a PC, from explanations of the terminology to the simple use of your computer. Participants will learn basic skills or gain additional knowledge in computers and various software applications.

Medicare 101: Know your Options

This course will walk you through all the available Medicare options and explains the differences between each one so you can make an informed decision on which option is best for you or a family member.

Get Out and Stay Out of Debt

Learn how to get out of debt and stay out of debt. This course will teach you how to take control of your money and create a budget. Unlock the secret of developing a monthly spending plan that really works. In this two-hour seminar, you can get a glimpse of personal budgeting basics in order to manage your money instead of it managing you.

Social Security Retirement: How It Works & Types of Benefits

When to apply for Social Security benefits is one of the most important issues you will face during your retirement. The rules for claiming these benefits can be complex. This course is designed for people who are trying to decide when and how to begin benefits. In this course, you will learn strategies to optimize your Social Security benefits.

Yoga

This is your chance to discover increased flexibility, vitality, peacefulness and a sense of well-being. You will learn the basics of sun salutations, foundation yoga postures and shapes, and the importance of connecting with the breath.

WORKFORCE & ECONOMIC DEVELOPMENT

Workforce Development & Training Services

Customized Training & Development Services: At Mid-Del Tech Center, our goal is to make your business stronger. Our Workforce Development Coordinators use a customized approach to meet your company's specific needs and objectives. Our training programs and services help business owners increase their sales revenue, achieve optimum profitability and grow their employees.

Additional business development services offered:

Business Technology:
- MS Office Suite
- Adobe Products
- Google Products

Employee Development:
- Team Building

Leadership Development

Marketing and Social Media

Organizational Development:
- Customer Service
- Office Etiquette
- Sexual Harassment Training

Employee Handbook Development

Our business development program is a valuable resource for business owners in the Mid-Del area. It combines trainings and workshops with mentoring and business planning assistance in an affordable package to help maximize the potential of your business.

Customized Industry Training & Services: Your company's success depends on the productivity of its most valuable resource... your employees. Products, services and processes will change, but the need for qualified personnel will not. Informed, well-trained employees mean the difference between your company's financial statement being in the red... or being in the black.

MDTC's Workforce Development & Training Center can help your company assess, analyze and target cost-effective solutions for all of your business training needs. We work with you to develop and deliver training solutions customized to your unique business needs at our site or yours. Our team will operate as an extension of your company to coordinate, schedule and deliver a customized comprehensive program that will strengthen your business.

MDTC's customized industry training and services include, but are not limited to:
- Management, Supervision & Leadership Development
- Team and Organizational Development
- Needs Analysis, Strategic Planning
- Customer Service, Skills-upgrade & Continuous Improvement
- Computer Applications and Software training
- Industrial Maintenance training
- New Hire Orientation

Contact: Megan Bain - Workforce Development Coordinator | mbain@mid-del.net | 405-672-6665

Workforce Campus Facility Rental

Does your company need a place to host an off-site meeting or training?

Mid-Del Tech's Workforce Development and Training Center has seminar rooms, classrooms, industrial bays, a computer lab, and a conference room that will fit your meeting or training needs. Call us to make your reservation today.

Facility Rental: Our facility has two large training bays for safety and industrial training, two conference rooms, three classrooms, and one computer lab.

Contact: 405-672-6665 | Jennifer Sanders - Executive Secretary | jsanders@mid-del.net

MDTC Workforce Development Staff
Blake McCrabb - Executive Director
Jennifer Sanders - Executive Secretary
Scott Cline - Workforce Development Coordinator
Megan Bain - Workforce Development Coordinator

MDTC Workforce Development & Training Center
3921 SE 29th Street
Del City, OK 73115
405 - 672 -6665
www.middeltech.com

Health, Safety & Environmental (HS&E)

We provide a wide variety of customized safety and health training. We can conduct safety walk-throughs, help develop a safety plan, help with safety audits, and conduct a wide variety of safety and health classes that meet federal requirements. Our goal is to help reduce accidents, lost days, and worker's compensation costs while improving production, employee morale, and keeping you OSHA-compliant.

Below is a short list of safety trainings MDTC can conduct for your employees: please note this list is not all-inclusive, if you have a safety need that is not listed, please contact us.

- Confined Space
- ETC SafeLandUSA
- Fall Protection • H2S
- Hazard Recognition
- Aerial Lift • Hazcom
- NFPA 70E – Arc Flash
- OSHA 10 & 30 Hr
- AAA Driver Safety
- Medic First Aid / CPR / AED
(Second Tuesday of each month. Call to register.)
- Forklift -Powered Industrial Truck
(First Tuesday of each month. Call to register.)

- Back, Eye & Hand Safety
- Bloodborne Pathogens (BBP)
- H2S
- Slips, Trips & Falls
- Hazcom
- Lockout/Tagout (LOTO)
- Personal Protective Equipment (PPE)
- Safety Plan Development

Safety Trailer – Mobile Classroom: MDTC's trailer allows us to train employees on or off-site. There are a multitude of trainings that can be conducted out of our safety trailer.

Contact: Scott Cline - Workforce Development Coordinator | scline@mid-del.net | 405-672-6665

Industrial Training

Maintenance Technician classes focus on the skills of improvement for the professional manufacturing maintenance technician. All classes are customized to fit the company needs.

- Basic AC/DC
- Electric Motor Controls
- Programmable Logic Controls
- Pipefitting (Intro & Advanced)
- Industrial Hydraulics

- Mechanical Drives
- Laser Shaft Alignment
- Industrial Pumps
- Conveyor System
- Boiler Operator

FULL-TIME COURSES

LEARN MORE

Full-Time Courses

CLASSES THAT EARN COLLEGE CREDIT:

- Aircraft Command Experience
- Aircraft Structures & Heavy Maintenance
- Automotive Service Technology
- Cosmetology
- Collision Repair Technology
- Cyber Security Professional
- Health Careers Certification

- Health Information Management
- Interactive Media Specialist
- Licensed Practical Nursing
- Masonry
- Plumbing Apprentice Technology
- Structural Welding Technology

MDTC offers financial aid for most full-time programs
Please contact Tina Murphy for more information
tmurphy@mid-del.net or 405-739-1707 ext 6312.

AIRCRAFT COMMAND EXPERIENCE

Explore aviation careers while gaining advanced knowledge and
skills in flying, aerospace engineering, and unmanned aircraft systems.

Average Wage - $51.85/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours

Program Description

Aircraft Command Experience is an aviation STEM program focused on providing foundational knowledge, skills and experience in the aviation and aerospace career fields. Exploring both the Pilot and UAS (Unmanned Aircraft Systems) pathways, students work toward obtaining the Federal Aviation Administration's Private Pilot Knowledge Test and/or the Part 107 Remote Pilot Test. Topics covered in the Pilot pathway include aviation history, principals of flight and aerodynamic forces, pilot and aircraft qualifications, aircraft systems, pre- and post-flight procedures, flight maneuvers, and cockpit management. UAS-specific topics include UAS regulations, airspace classification and operating requirements, safety protocols, aircraft loading and performance, and operating environments.

Full-Time Courses

AIRCRAFT STRUCTURES & HEAVY MAINTENANCE

Learn the basics of maintaining and inspecting, while gaining skills in sheet metal construction and repair for heavy aircraft and aircraft systems.

Average Wage - $22.26/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   - Adult Students

Program Description

Aircraft Structures and Heavy Maintenance is focused on providing the general foundational knowledge, skills, and experience in aircraft maintenance as well as the maintenance, inspection, repair, and alteration of aircraft sheet metal structures. Exploring this pathway, students work toward obtaining certification for OSHA 10, CertTEC Basic Composites, and CertTEC Aviation Structures. The program also prepares students to enter into a Part 147 Airframe & Powerplant program and licensure. Topics covered include theory of flight, flight control, aircraft materials and processes, regulations, electrical theory and systems, engine familiarization, aircraft structures and repairs, and composite materials.

AUTOMOTIVE SERVICE TECHNOLOGY

Learn how to inspect and maintain various automotive systems while earning ASE certifications to become an automotive service tech.

Average Wage - $22.14/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   - Adult Students

Program Description

Automotive Service Technology is focused on providing the foundational ASE aligned industry standard skills used by entry-level automotive maintenance technicians. Exploring this pathway, students work toward Student ASE certifications in Automotive Brakes, Automotive Heat and Air, Automotive Engine Performance, Automotive Electrical Systems, and Automotive Steering and Suspension. Topics covered include the fundamentals of automotive service, automatic and manual transmission, brakes, engine performance, electrical and electronic systems and components, heating and air, steering and suspensions, and introduction to electric vehicles.

Full-Time Courses

COSMETOLOGY - ADULT

Learn how to provide personal services to the public for hair, skin or nails, while earning the required OK State Board of Cosmetology hours needed for licensing.

Average Wage - $13.28/hr   **Who Can Enroll -** Adult Students

Total Hours - 1500 Hours

Program Description

Cosmetology for Adults is focused on providing the foundational skills used in the personal services provided for the public related to skin, hair, and nails. Exploring this pathway, students gain required skills and credit hours needed to obtain their Oklahoma State Board of Cosmetology – Cosmetology license. Topics covered include an introduction to cosmetology, hairstyling and cutting, manicures and pedicures, hair texture, chemical restructuring and coloring, facials, lash and brow care, and customer service/shop management.

COSMETOLOGY - SECONDARY

Learn how to provide personal services to the public for hair, skin or nails, while earning the required OK State Board of Cosmetology hours needed for licensing.

Average Wage - $13.28/hr   **Who Can Enroll -** High School Students

Total Hours - 1000 Hours

Program Description

Cosmetology for High School students is focused on providing the foundational skills used in the personal services provided for the public related to skin, hair, and nails. Exploring this pathway, students gain required skills and credit hours needed to obtain their Oklahoma State Board of Cosmetology – Cosmetology license. Topics covered include an introduction to cosmetology, hairstyling and cutting, manicures and pedicures, hair texture, chemical restructuring and coloring, facials, lash and brow care, and customer service/shop management.

Full-Time Courses

COSMETOLOGY - MASTER INSTRUCTOR

Learn how to instruct Cosmetology students while earning OK State Board of Cosmetology hours needed to get licensed to teach Cosmetology in OK.

Total Hours - 500 or 1000 Hours   **Who Can Enroll -** Adult Students

Program Description

Cosmetology – Master Instructor is focused on expanding the cosmetologist's skills to include those needed to successfully teach and instruct students working to obtain their cosmetology license in the state of Oklahoma. Exploring this pathway, students earn credit hours and the skills needed to obtain their Oklahoma State Board of Cosmetology – Master Instructor license. Topics covered include regulations, recording keeping, beauty school management, building curriculum, an introduction to instruction, and an instructional assistant experience.

COLLISION REPAIR TECHNOLOGY

Learn how to estimate automotive collision damage while gaining skills in non-structural repair and automotive refinishing.

Average Wage - $22.60/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   **-** Adult Students

Program Description

Collision Repair Technology is focused on providing the foundational skills needed for non-structural repairs and automotive refinishing. Exploring this pathway, students work toward obtaining their OSHA 10, I-CAR Non-Structural Repair Technician Pro Level 1, and I-CAR Refinishing Technician Pro Level 1 certifications. Topics covered include automotive collision damage analysis and repair techniques, written estimations, automotive detailing, refinishing preparation and application, refinishing defects and color adjustments.

Full-Time Courses

CYBER SECURITY PROFESSIONAL

Learn to provide technical assistance to computer users while gaining skills in computer service, networking, and network administration.

Average Wage - $42.68/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   **-** Adult Students

Program Description

Cyber Security Professional is focused on teaching the skills needed for providing computer hardware and software repair and service, as well as the basics of networking and network administration duties. Exploring this pathway, students work toward obtaining CompTIA certifications in Network+, Security+, A+, and Linux+. Topics covered include computer repair and troubleshooting, software installation and configuration, networking fundamentals, routing, and security, providing customer support, and principles of cyber security and cyber forensics.

HVAC APPRENTICE TECHNOLOGY

Learn the entry level skills needed for entry-level HVAC technicians while earning up to 2 years of CIB credit and obtaining an apprentice card.

Average Wage - $23.45/hr   **Who Can Enroll -** High School Students

Total Hours - 1000 Hours   **-** Adult Students

Program Description

HVAC Apprentice Technology is focused on providing the skills needed as an entry-level HVAC apprentice. Exploring this pathway, students can earn up to 2 years of Construction Industries Board (CIB) credit and work toward obtaining their Oklahoma Mechanical Apprentice and EPA Section 608 licenses. Topics covered include proper handling of refrigerants, electrical systems, codes and regulations, indoor air quality, professional customer service, installation, and repair of heating, ventilation, and air conditioning systems.

Note: Adults with previous experience in the HVAC industry who need to earn apprenticeship hours for the Construction Industry Board are considered Skill Enhancement students, and are not eligible for the daytime program.

Full-Time Courses

HEALTH CAREERS CERTIFICATION

Learn the skills needed to work within a medical facility, nursing home, or home health agency while earning LTCNA, HHA, and RMA certification.

Average Wage - $13.32/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours

Program Description

Health Careers Certification is focused on providing the academics and skills needed to find employment in a medical facility, nursing home, or home health agency as either a Long Term Certified Nurse's Aide (LTCNA), Home Health Aide (HHA), or Registered Medical Assistant (RMA). Exploring this pathway, students work towards obtaining their Blood Borne Pathogen (BBP) and CPR/First Aid certifications, as well as LTCNA, HHA, RMA licensures. Participation at clinical sites is a requirement for licensure. Topics covered include health careers core, medical terminology, anatomy and physiology, medical assisting in the office, and theory/clinical experience in long term care, home health care, and medical assisting.
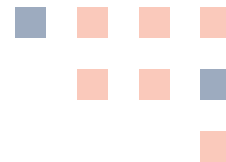
HEALTH INFORMATION MANAGEMENT

Learn the administrative routines and procedures specific to a medical office while gaining skills in handling electronic health records and patient billing.

Average Wage - $16.88/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   **-** Adult Students

Program Description

Health Information Management is focused on teaching the administrative routines and procedures of a medical office, in addition to learning how to utilize electronic health records, accounting, and insurance software. Exploring this pathway, students work toward obtaining Microsoft Office Specialist certifications in Excel and MS Word . Topics covered include basic computer skills, security and management of electronic health records, medical terminology, patient billing and insurance, and an introduction to medical coding.

Full-Time Courses

INTERACTIVE MEDIA SPECIALIST

Learn the fundamentals of various types of multimedia technology while gaining skills in web design, digital media, photography, and broadcast production.

Average Wage - $15.34/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   **-** Adult Students

Program Description

Interactive Media Specialist is focused on providing students broad knowledge and skills in advanced digital media technology and software systems. Students will use their creativity to develop, design, and manage digital media for use in a variety of marketing scenarios. Exploring this pathway, students work towards obtaining multiple Adobe Certified Professional credentials. Topics covered include graphic design, multimedia and image management, electronic marketing strategies, web design, digital editing, production photography, and broadcast production.

LICENSED PRACTICAL NURSING

Learn how to inspect and maintain various automotive systems while earning ASE certifications to become an automotive service tech.

Average Wage - $21.59/hr   **Who Can Enroll -** Adult Students

Total Hours - 1207 Hours

Program Description

Practical Nursing is focused on teaching the skills needed to work as a licensed practical nurse within the medical field. The program is approved by OBN (Oklahoma State Board of Nursing) and accredited by ODCTE. Exploring this pathway, students work towards obtaining their BLS-CPR and NCLEX-PN certifications. Participation at clinical sites, background checks, drug screenings, and current immunizations are required for participation in the program. Topics covered include nursing fundamentals, maternal-newborn, pediatrics, mental health, medical surgical, pharmacology, and clinical experience. Prerequisites for Practical Nursing include: High school diploma/GED, Anatomy and Physiology, Medical Terminology, Long-Term Care Certification (CNA).

Full-Time Courses

MASONRY

Learn the fundamentals of carpentry and masonry while gaining the entry level skills needed to become a masonry laborer.

Average Wage - $25.83/hr

Total Hours - 900 Hours

Who Can Enroll - High School Students

- Adult Students

Program Description

Masonry is focused on teaching the skills needed to become a masonry laborer, laying the foundation to potentially become a skilled stone or brick mason. Exploring this pathway, students work toward obtaining their OSHA 30 and Forklift certifications. Topics covered include introduction to construction and masonry, reading plans and drawings, masonry materials and installation techniques, building forms, foundation work, residential and commercial techniques.

PLUMBING APPRENTICE TECHNOLOGY

Learn the entry level skills needed for entry-level Plumbing technicians while earning up to 2 years of CIB credit and obtaining an apprentice card.

Average Wage - $24.45/hr

Total Hours - 1000 Hours

Who Can Enroll - High School Students

- Adult Students

Program Description

Plumbing Apprentice Technology is focused on providing the foundational skills needed as an entry-level Plumbing apprentice. Exploring this pathway, students can earn up to 2 years of Construction Industries Board (CIB) credit, attain their Plumbing Apprentice license, and work toward obtaining Competent Persons, Gas Tight Installer, OSHA 10, and Oklahoma Plumbing Journeyman's licenses/certifications. Topics covered include introduction to plumbing, measurements and calculations, system diagnosis and repair, rough-in, utilities, and commercial plumbing systems.

Note: Adults with previous experience in the Plumbing industry who need to earn apprenticeship hours for the Construction Industry Board are considered Skill Enhancement students, and are not eligible for the daytime program.

Full-Time Courses

STRUCTURAL WELDING TECHNOLOGY

Learn the skills needed to become a structural welder in the construction or petroleum industry while preparing to take the AWS structural certification exam.

Average Wage - $22.05/hr   **Who Can Enroll -** High School Students

Total Hours - 900 Hours   **-** Adult Students

Program Description

Structural Welding Technology is focused on providing the skills needed as a quality entry-level Welder. Exploring this pathway, students work toward obtaining their OSHA 10 and Oklahoma Welder Certifications. Topics covered include welding fundamentals, layout, print reading, shielded metal arc welding (SMAW), gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), and flux-cored arc welding (FCAW).

WHO CAN APPLY: Adults and in-district high school juniors and seniors

PROGRAM COSTS: In-district high school- Tuition Free
                                  In-district Adult Students- $3.00 per hour + supplies & fees

FULL TIME PROGRAM SCHEDULE:
                  Classes are Monday-Friday from August-May

Morning Session
7:45am - 10:30am

Afternoon Session
11:15am - 1:50pm (high school)
11:15am - 2:00pm (adults)

Practical Nursing Session
Theory Instruction
PM Session 8:00am - 11:00am
AM Session 12:00pm - 3:00pm
Clinical instruction
6:30am - 3:00pm

Alternative Programs
Mid-Del Tech RISE Program

MDTC's RISE Program is designed to assist students who have fallen behind in credits needed to graduate from a Mid-Del District high school and to provide a concurrent post-secondary career preparation experience. Housed on the Mid-Del Technology Center campus, RISE lends itself to those working to complete a MDTC CareerTech program or those exploring post-secondary opportunities/placement. The program consists of two required components:

Academics - Students in the program will work on academic coursework. Academic credits can be earned in most curriculum areas through online curriculum and in-class projects. Curriculum is designed for individual instruction and all supplemental components must be completed to earn credit for a course.   Some electives are available, but most elective credits are earned through the student's participation in a MDTC CareerTech program. Curriculum meets the state of Oklahoma Academic Standards.

Post-Secondary Career Preparations – Students will work concurrently to complete post-secondary career preparation activities. These activities can be fulfilled by successful participation in an MDTC CareerTech program. For those not currently enrolled in a MDTC program, examples of these activities may include interest inventories, post-secondary opportunity exploration, obtaining industry recognized credentials, and job shadowing, applications, and interviews.

Eligibility
While this program is designed to assist students who are deficient in credits, seniors will get first priority. Students eligible for this program must have a minimum of 10 units on their transcript. Students that are not credit deficient will not be eligible for the program.

ELITE Program

Mid-Del Tech's ELITE Program provides outstanding educational and employment services to Oklahomans receiving TANF (Temporary Assistance for Needy Families). Since 1996, the ELITE Program has assisted clients on their journey toward independence and a positive, productive future in the career of their choice.

The Elite Program Offers:
• Career exploration & planning
• Career counseling services
• Self-paced fast-track programs
• Academic skills assistance
• Financial assistance for tuition and training expenses
• Resources and supportive services
• Fast-Track programs in Administrative Assistant Medical Billing & Coding, & Medical Office Assistant
• Employment readiness training, resume preparation and job placement assistance.

The Elite Program at Mid-Del Tech Center offers opportunities in day time program areas of study. Visit www.middeltech.com to see complete program list.

The Elite Program Hours are 7:40 a.m. - 2:40 p.m. Monday through Friday.

Contact Information: If you are a TANF recipient and would like additional information about the program or to schedule a tour, please contact the ELITE Program Coordinator or Employment Specialist at 405-739-1712

JOIN US AND BE YOUR OWN SUCCESS STORY!

1621 Maple Dr. Midwest City, OK 73110

LEARN MORE

Reno Ave.

S Air Depot Blvd.

Eddie Dr.

★ Mid-Del Tech Center

Midwest City HS

N Sooner Rd.

S Air Depot Blvd.

Maple Dr.

Maple Dr.

N Midwest Blvd.

SE 15th St.

S Air Depot Blvd.

E Lockhead Dr.

SE 15th St.

SE 29th St.

SE 29th St.

MDTC
MID-DEL TECH CENTER

Provide the Mid-Del Community with a skilled workforce through dynamic education, relevant training, and lasting support.